

## Office of the Vice President for Development



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IMPORTANT REMINDER - Keep Your Zoom Meetings and Webinars Secure and Safe June 28, 2022

To All UP Users:

Zoom Meeting links and passwords of UP account holders were reported to have been posted on social media and online platforms.

Please be reminded that posting the Zoom meeting details on social media and other online platforms makes the meeting or webinar very public, increasing the risk of unwanted guests joining in and disrupting your Zoom sessions. This online phenomenon is called "Zoombombing".

Instead of posting the links on social media, users are highly encouraged to use the REGISTRATION feature of Zoom. Only those who are interested will get the link/password and only those who registered will have access to the Zoom meeting. Please refer to the User Guides found below.

We value your online safety and security.

Please be safe and always be in good health.

User Guides:

1. How to set-up registration for a meeting: https://support.zoom.us/hc/en-us/articles/211579443-Setting-up-registration-for-a-meeting

2. How to keep Zoom meetings and webinars safe and secure: https://blog.zoom.us/keep-uninvited-guests-out-of-your-zoom-event/

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